

Down-To-Earth (Vic) Cooperative Society Limited
Board of Directors

Minutes Draft

Date: 15th November, 2018
Time: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: [2018-11-15 BOARD.mp3](#)
Register on line: <https://dte.coop/live.8>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8018 2088 Meeting ID Number 2362803611
Status: Confirmed 6th December, 2018

#	Item	Raised by:
1	<u>Acknowledging traditional owners of the land.</u>	
	I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to Elders, past, present and emerging.	
2	<u>Meeting Started</u>	<i>Procedural</i>
	8 PM	
3	<u>Election Of Chair</u>	<i>Procedural</i>
	Confirmation of Chairperson: Tania Morsman Confirm Minute Keeper: Coral Larke	
4	<u>Attendance</u>	<i>Procedural</i>
	Ernst Kathy Larke Coral MacPherson Robin Mathews Malcolm Morsman Tania Newcomb Craig Nissen Lars Rasmussen Mark Reid John Reid Troy Ryan Darryl Shapiro Kate Shipperlee Aaron Tippett Peter Tunney Kristen Wells Jack Wilbert Pablo	
5	<u>Approval of previous minutes</u>	<i>Procedural</i>
	Moved: Seconded: Accepted	
6	<u>Correspondence / Payments</u>	<i>Procedural</i>

7	Action Task List	Procedural
	<p><u>Bookkeeper</u> We need to move forward with a bookkeeper and finances. Is it OK if I call a finance meeting to sort out future direction? <i>This will happen after the AGM</i></p> <p><u>Arranged meetings and invite participants in a review process.</u> Coral: Yes Mark: Yes Kate: No Troy: Has written a draft but needs a fourth director to approve. Is held up by other directors before he can proceed.</p> <p><u>Permit Update</u> What is the progress of the permit that G&SC is working on? Is it ready to be handed to ES? There is only 2 weeks until December, all directors need to be across this knowing that Easter ConFest depends a number of people delivering documents on time. <i>Mark provided an update.</i></p> <p><u>Ceres</u> Who is going to follow through with the Ceres booking? Second email has been sent regarding the booking for next year. <i>This will be done after the AGM.</i></p> <p><u>Smart Sheets</u> Troy please set Trevor and I up with Smart Sheets. <i>Troy will do this on the 16th November 2018</i></p> <p><u>Minutes</u> Coral and Kate will talk off line regarding finishing the 8th November CC minutes</p>	
8	<u>Discussion: Rule changes</u>	
	The process of rule changes is done through Corporate Affairs and then to bring this to the Special General Meeting.	
9	<u>Discussion: Debate re having a meeting called at late notice</u>	
	Many views were put forward. Rule 47. 3 was sited to confirm that Directors can call a meeting on late notice providing it is held on Thursday.	
10	<u>Discussion: Acceptance of late activity and membership forms.</u>	
	People standing as directors expressed concern that activity forms are still being processed after a cutoff date was listed. The perception of this being unfair was weighed against an ongoing practice of allowing forms to be lodged close to the election date. A precedent was set by David Cruise as an elder to maximize participation in the elections. Memcom: It takes 2 or 3 years regarding a change to happen, we need to reaffirm a cutoff date to make this happen. Some of our long standing hard working volunteers who we need as members often need prodding.	
11	<u>Membership forms</u>	Troy Reid
	<p>To accept Ian Grey Tea Cosy from Rainbow Village as a DTE member Moved Troy Reid Seconded Mark Rasmussen No objections PBC After the result was announced Kate informed the room that she was going to abstain for ethical reasons due to a conflict of interest. Kate listened to the opinions from various people in the room. The conclusion was that Kate would abide by the decision made.</p> <p>To accept Nichole Moore as a DTE member Moved Troy Reid Seconded Mark Rasmussen</p>	

	Activity form needs further details to be accepted and needs to signed off by a director. Member No. 1708 To accept John Drews activity statement Moved Troy Reid Seconded Coral Larke PBC Member No. 1739 Pablo Wilbert To accept Pablo activity form Moved Troy Reid Seconded Coral Larke PBC	
12	<u>Bookkeeper</u>	<i>Coral Larke</i>
	Bree has sent Troy a link to dropbox files for a hand over to the next bookkeeper. The professional advice from TBT our auditor and Bookkeeper have both stated to do this handover as quickly as possible. Coral wants this done quickly because finances are getting a backlog. Motion to hire the services of Little Big Numbers for a three month trial period. Seconded: Coral Larke Deferred until after the AGM Malcolm wants to provide the new bookkeeper with guidelines. Coral is concerned of a repeat finance becoming unmanageable with a back log of receipts.	<i>Moved Troy Reid Seconded Deferred</i>
13	<u>Easter ConFest Permit Update</u>	<i>Coral Larke</i>
	C & GS Permits, John Reid is doing a lot of work on the water system, endeavoring to seek information and create a report on the quality of water, this should be finished this week. Mark is putting together a flora and fauna report. Aaron & Kate working on mapping. Progress is on track. Meeting with James Allwood from department of health and Edwards River Council on Monday. Rest of documentation will be worked on with ES. Discussions is happening with Peter Docra on regaining summer ConFest back, this is looking much more positive than previous years. The tone with Julia Rogers has softened they are pleased we have engaged ES, so we are on a good trajectory. ES says we are on track, that we are seen to be making progress and advancing compared to previous years.	
14	<u>Making Complaints to Karma</u>	<i>Troy Reid</i>
	A person left the meeting, then posted an email to Directors, OC and Active 2 claiming that bullying had occurred in the meeting and was intending to send a complaint to Karma. This is not what Karma is set up to do. Complaints are to be made confidentially, sending them with the theatrics undermines the process for which Karma was designed.	
15	<u>Carried Resolutions</u>	
	To accept Ian Grey (Tea Cosy) from Rainbow Village as a DTE member Moved Troy Reid Seconded Mark Rasmussen No objections PBC Member No. 1708 To accept John Drew's activity form Moved Troy Reid Seconded Coral Larke PBC Member No. 1739 To accept Pablo Wilbert's activity form Moved Troy Reid Seconded Coral Larke PBC	
16	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
17	<u>Meeting Ended</u>	<i>Procedural</i>
	11PM	